FLAG.DOL.GOV

*FLAG has been optimized to work with Google Chrome, Safari, and Mozilla Firefox.

HOW TO BULK ASSIGN OR DELETE CASES IN FLAG.DOL.GOV

WHAT ARE THESE FEATURES?

The user who initiated a case in FLAG is designed the Case Owner by default. The Bulk Reassign feature will allow master account users in a network to reassign cases from one network member to another. In doing so, the cases available in those users' cases tables will change.

The Bulk Delete feature will allow users to remove one or more initiated cases from their account directly from the cases table. Users in a Network will only be able to remove Initiated cases to which they have access.

HOW TO BULK REASSIGN INITIATED AND SUBMITTED CASES

1. Log into https://flag.dol.gov.

2. Navigate to the "Cases" tab

3. Select the form (e.g., 790A, 9141, 9035, etc.) and processing status (i.e., Initiated, Assigned Case Number or Historical) tabs for the case(s) you want to assign to another user in your Network
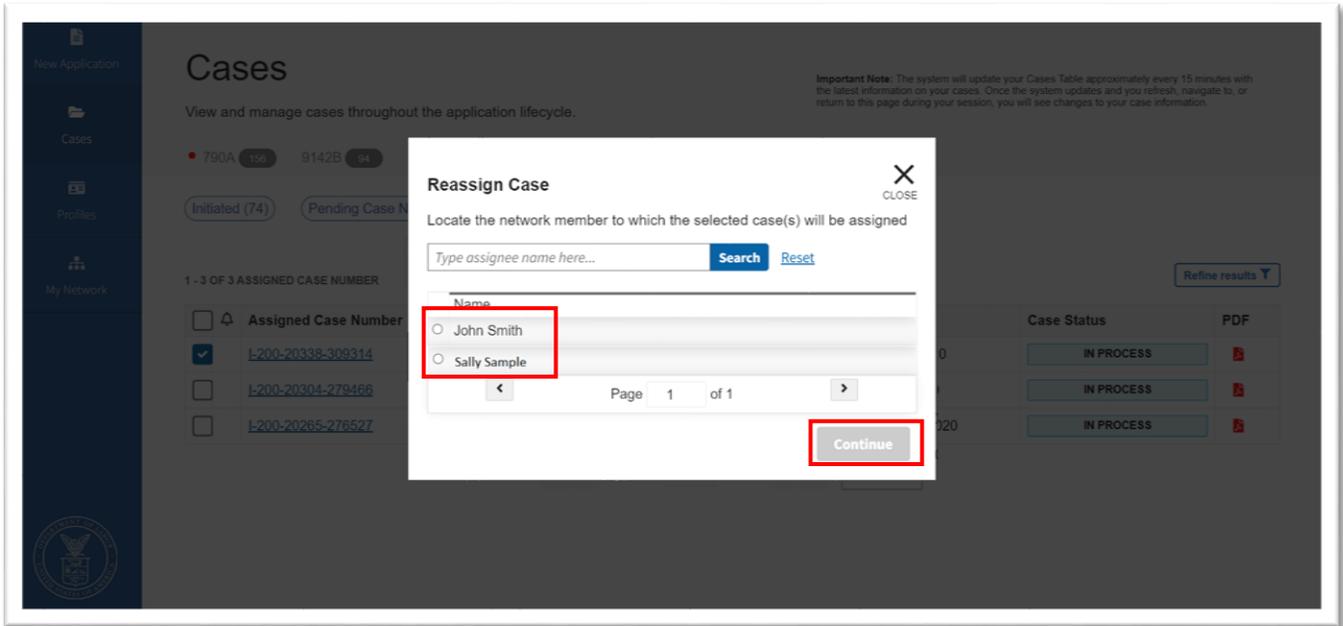

4. Select one or more cases from the list. You can use the top checkbox to select all cases currently listed (up to 100). After selecting one or more cases, the option to Reassign those cases will appear. Click "Reassign"

5. Select the name of the individual to assign the selected case(s) to, then click "Continue"

6. Confirm the reassignment by clicking "Acknowledge & Finish"
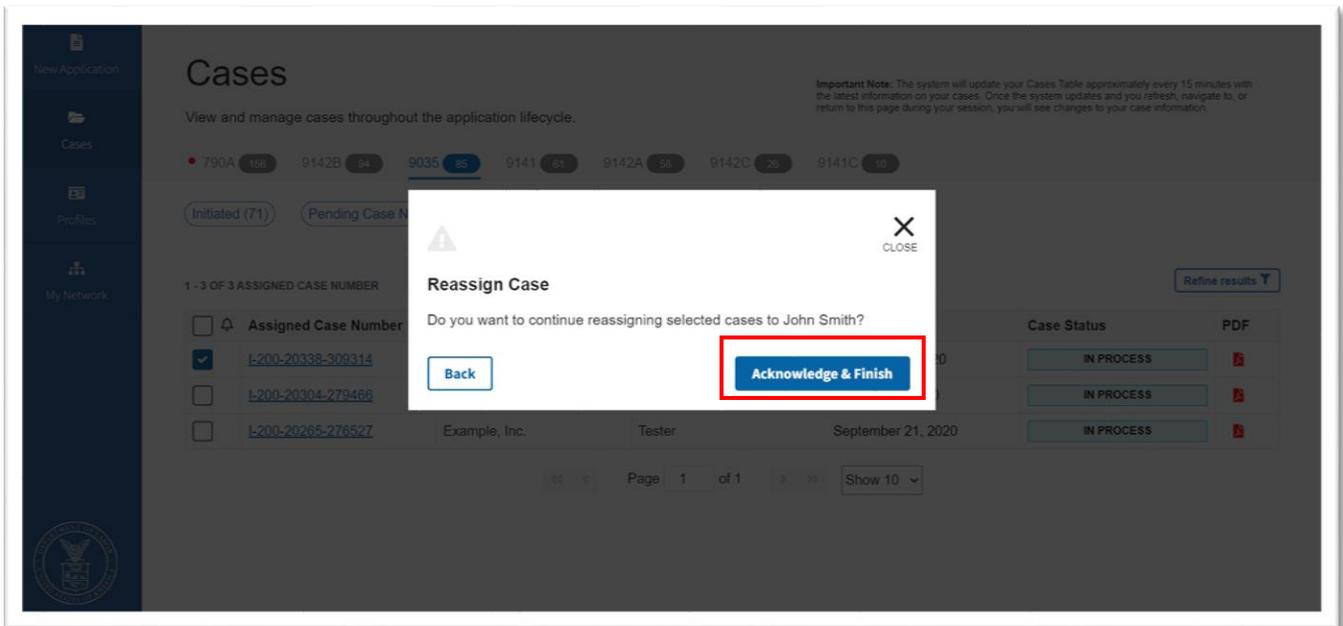
You will receive a confirmation message and the selected cases will now be assigned to the selected, new owner:

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New Application

Cases

Profiles

My Network

Cases

View and manage cases throughout the application lifecycle.

Important Note: The system will update your Cases Table appr... the latest information on your cases. Once the system updates... return to this page during your session, you will see changes to...

Success! Successfully reassigned cases.

● 790A `156`   9142B `94`   9035 `85`   9141 `61`   9142A `58`   9142C `26`   9141C `10`

(Initiated (71)) (Pending Case Number (0)) **Assigned Case Number (3)** (Historical (11))

1 - 3 OF 3 ASSIGNED CASE NUMBER

Refine results ▼

☐ 🔔	Assigned Case Number	Employer Name	Job Title	Submitted Date	Case Status	PDF
☐	I-200-20338-309314	OTA Industries	Software Developer	December 3, 2020	IN PROCESS	📄
☐	I-200-20304-279466	OTA Industries	Software Developer	October 30, 2020	IN PROCESS	📄
☐	I-200-20265-276527	Example, Inc.	Tester	September 21, 2020	IN PROCESS	📄

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HOW TO BULK DELETE INITIATED CASES

1. Log into https://flag.dol.gov.

2. Navigate to the "Cases" tab

3. Select the form (e.g., 790A, 9141, 9035, etc.) and Initiated processing status tab for the drafted case(s) you want to delete from your account (and Network if you are in one)

4. Select one or more cases from the list. You can use the top checkbox to select all cases currently listed (up to 100). After selecting one or more cases, the option to Delete those cases will appear. Click "Delete"
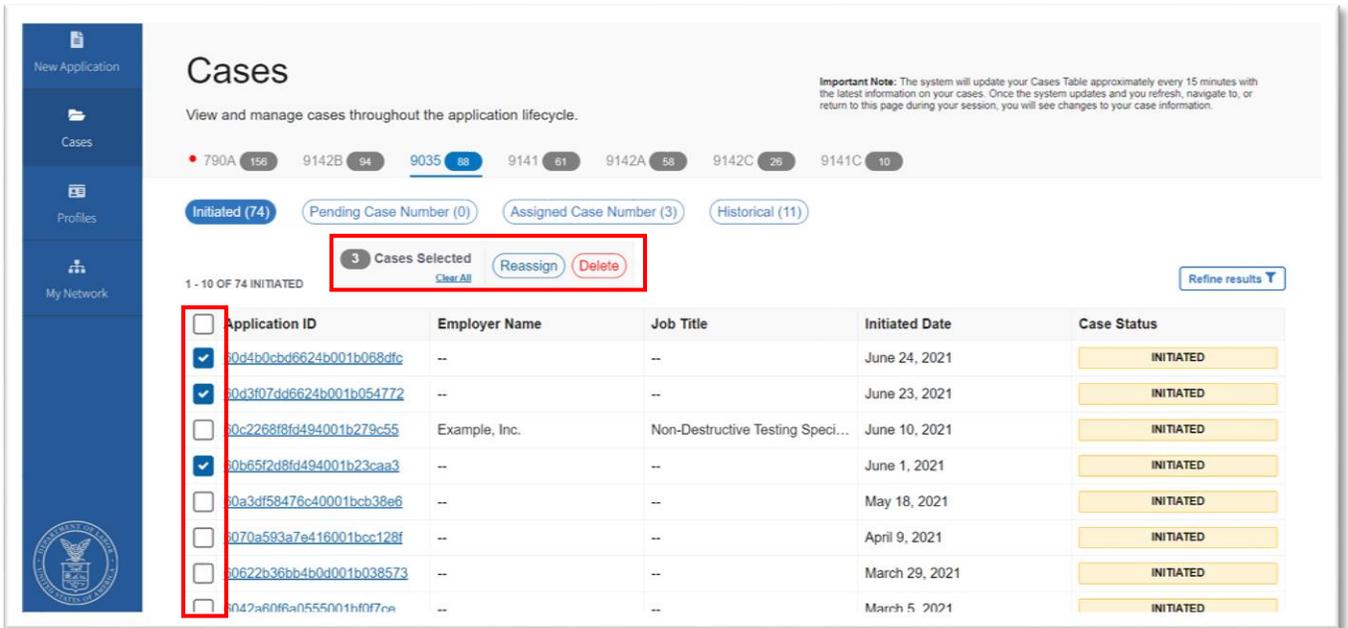
5. Confirm the deletion by clicking "Yes, delete selected case"
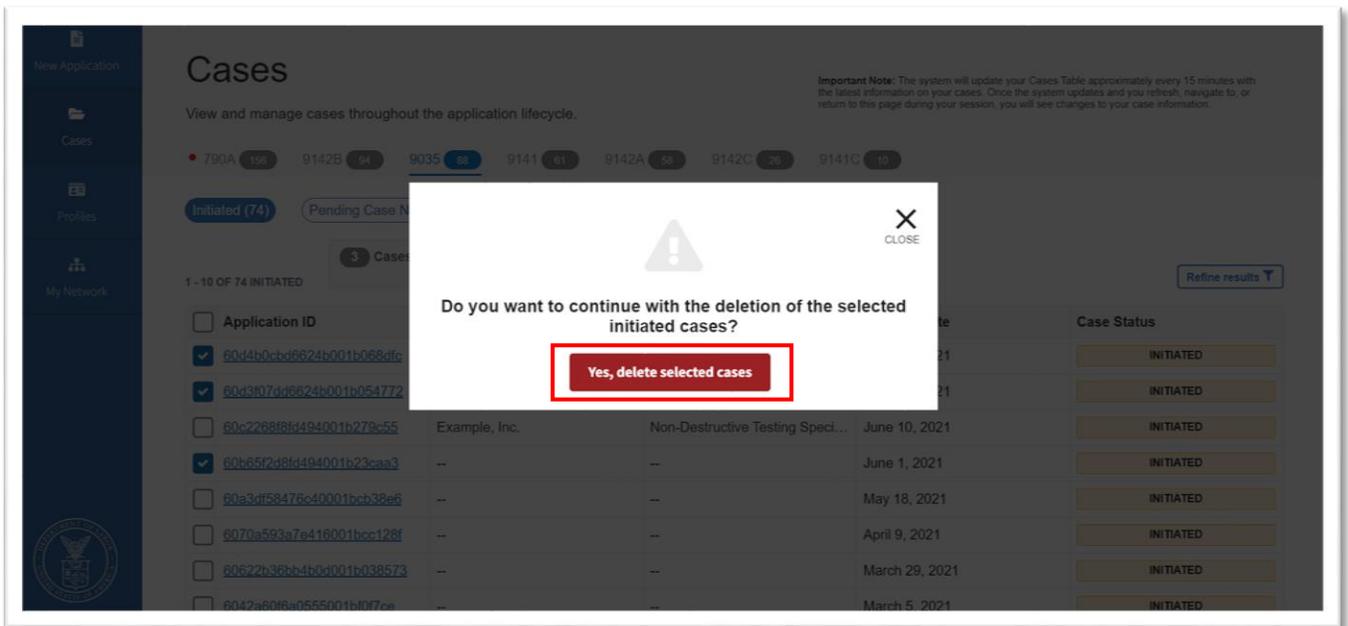
You will receive a confirmation message and the selected, initiated cases will no longer be listed on your cases table

Cases

View and manage cases throughout the application lifecycle.

Important Note: The system will update your Cases Table app[...] the latest information on your cases. Once the system updates a[...] return to this page during your session, you will see changes t[...]

Success!
Successfully deleted cases.

● 790A 156   9142B 94   9035 85   9141 61   9142A 58   9142C 26   9141C 10

(Initiated (71)) (Pending Case Number (0)) (Assigned Case Number (3)) (Historical (11))

1 - 10 OF 71 INITIATED

Refine results ▼

	Application ID	Employer Name	Job Title	Initiated Date	Case Status
☐	60c2268f8fd494001b279c55	Example, Inc.	Non-Destructive Testing Speci...	June 10, 2021	INITIATED
☐	60a3df58476c40001bcb38e6	--	--	May 18, 2021	INITIATED
☐	6070a593a7e416001bcc128f	--	--	April 9, 2021	INITIATED
☐	60622b36bb4b0d001b038573	--	--	March 29, 2021	INITIATED
☐	6042a60f6a0555001bf0f7ce	--	--	March 5, 2021	INITIATED
☐	6037f64c6a0555001bef1cf6	--	--	February 25, 2021	INITIATED
☐	6022a6faa16e7c001ba3be25	First Inc	--	February 9, 2021	INITIATED
☐	601cb8487ac6de001b11fbb5	--	--	February 4, 2021	INITIATED
☐	5ffc9fa7dc6dc4001b3003a7	--	--	January 11, 2021	INITIATED

New Application

Cases

Profiles

My Network

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